

## City of Holly Springs Application for Rezoning

As owner, Agent, or Attorney (indicate which) it is requested that the property located in the City of Holly Springs described as follows:

Be rezoned from \_\_\_\_\_ district to \_\_\_\_\_ district, for the following reasons\*:

### APPLICANT CONTACT INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Owner, Agent, Attorney Signature \_\_\_\_\_

Each application shall be accompanied by:

The plat of the neighborhood, to scale, on an 8 ½ x 11 inch sheet of paper and electronic information showing all the property affected by the application, and name of the owner of each parcel within a 1000-foot radius unless the planning director specifies a greater or smaller distance, to be not less than 500 feet nor more than 1000 feet.

Plat of the property sought to be rezoned, on an 8 ½ x 11 inch sheet of paper and electronic information to scale and showing dimensions.

List of the names and mailing addresses of the owners shown on the neighborhood plat, supplied on mailing labels. The burden of furnishing accurate information lies with the applicant. Non-delivery may be considered grounds for denial of the application.

A legal description by metes and bounds of the whole property sought to be rezoned.

A sign shall be posted on the property sought to be rezoned advertising the meeting date and time and the proposed rezoning. (Sign specifications are available on second page)

The application, with plats and description, shall be filed with the requires fee in the Office of Planning not later than 30 days prior to the next scheduled Planning Commission meeting.

*\*Please note that the burden is on the applicant to demonstrate that either there was a mistake in the original zoning, or that the neighborhood has changed since the adoption of the plan to such a degree that the request is justified (demonstrated by objective evidence) and that there is a public need for the request.*

Fees:

Planned Districts        \$500 base fee + 50 per acre over five acres/\$4,000 maximum fee

Unplanned Districts    \$250 base fee + 50 per acre over five acres/\$4,000 maximum fee.