

CITY OF HOLLY SPRINGS

To the Holly Springs Preservation Commission Application for Certificate of Appropriateness (Governed by City Ordinance, Historic Preservation Sections _____)

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- I. Date of Application: _____
Applicant/Firm: _____
(If Business Firm, Name of Principal or Agent)
Phone: Business _____ Home _____
Mailing Address: _____
- II. a. Location of Property Subject to Application: _____

b. Legal Description of Same: _____
c. Location within: () Historical Residential District () Historic Business District
() Other
- III. a. Proposed Exterior Alteration: () Addition () Renovation () Removal () External Sign(s)
() Painting () Siding () Fencing () New Construction
() Other, specify _____
b. Description of alteration proposed, including estimated start and completion dates and cost. Attach a photo/sketch of existing facility and drawing/sketch after proposed structural change. (Use additional sheets if necessary):

c. Will building continue in its present usage? () Yes
() No If No, what is the proposed usage? _____

IV. It is warranted in good faith that the statements above and on attached page(s) are true and correct. I/we understand that, if this application is approved, it becomes a part of the Certificate of Appropriateness and that I/we have received approval only for the work specified herein, subject to any conditions or modifications imposed by the Commission. (Enforcement & Penalties are set forth in Section ___ of the Ordinance)

Applicant's/Agent Signature(s): _____ Date: _____

NOTE: You will be notified of the Commission's review date within fifteen (15) days.

Do you wish a Preliminary Conference? () Yes () No

Continued, Application for Certificate of Appropriateness

Applicant/Firm: _____

-----Following for Official Use Only-----

(Reference Ordinate Section _____ for timely Notification and Response)

I. Application Received: Date: _____ Time: _____

Signature: _____
(City Building Inspector or Designated Representative)

II. Checklist of Action:

a. Notification of Commission Chairman/Vice-Chairman () Date _____

b. Notification of Applicant Hearing () Date _____

Date of Hearing _____ Time of Hearing _____

III. Specifications about Property:

a. Zoning code of property: _____

Restrictions (if any): _____

b. Historical Significance: () Pivotal () Contributing () Non-Contributing

() Marginal () Intrusion () Vacant Lot () Historic Landmark Status

IV. Action Taken:

a. The decision of the Commission is as follows: **This application is hereby . . .**

() **Approved**

() **Tabled** pending furnishing of additional data

() **Disapproved** for following:

b. Comments: _____

c. Signatures:

Chairman, Holly Springs Preservation Commission

Date

City Building Inspector

Date

V. Appeal Right: You have the right to appeal the Commission's decision to the Circuit Court of Marshall County within 30 days of this determination in the manner provided by the Law. Reference section _____ of the City Ordinance.